ORDER OF BUSINESS
CANTON CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 27, 2021

Timken Career Campus
521 Tuscarawas Street W.
Canton, OH 44702

BOARD OF EDUCATION
John M. Rinaldi, President
R. Scott Russ, Vice President
Kimberly Brown
David C. Kaminski
Eric B. Resnick

ADMINISTRATION
Jeffery Talbert, Superintendent
Mallory D. Floyd, Deputy Superintendent
Jason Dixon, Assistant Superintendent
Tad C. Ellsworth, Business Manager

Jeff Gruber, Treasurer

1. CALL TO ORDER 5:56

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. SUPERINTENDENT'S REPORT
   A. Division of Instructional Services
      Page 2
   B. Division of Business Services
      Page 4
   C. New Business
      Page 6

6. EXECUTIVE SESSION - Recommend the Board of Education convene into Executive Session to discuss the employment of a public employee and to discuss specialized details of security arrangements, with no action to follow.

7. ADJOURNMENT
It is recommended that the following changes in the employment of the certified staff be approved:

I. **RETIREMENTS/RESIGNATIONS:**

   Regular Certified Staff:
   
   Scheetz, Patricia, retirement, e. May 31, 2022
   Wilgus, Sharon, retirement, e. May 31, 2022

II. **APPOINTMENTS:**

   Regular Certified Substitutes, $200 daily rate, as needed, e. 2021-2022 school year
   Eaves, Robin
   Fulton, Tanine
   Grant, Patricia
   Harrington, Nikole
   McClain, NaTasha
   Woods, Molly

   Licensed/Retired Certified Substitutes, $218 daily rate, as needed, e. 2021-2022 school year
   Beans, Rebecca
   Chaddock, Elizabeth
   Frederick, Charissa
   Harvey, Zachary
   Jacob, Deborah
   Leeders, Anita
   Long, Patrice
   Michel, Abby
   Murray, Chanell
   Reed, James
   Tisevich, Susan
   Zabinski, Stacy

   **HR Special Substitute**
   Princehom, Olivia, step 1, BA, for the 2021-2022 school year, e. October 19, 2021

   **Certified CORE Substitutes, $226 daily rate, as needed, e. 2021-2022 school year**
   Thomas Perrin, Tamara

   **LPDC Committee Members, $22.50 per hour, e. 2021-2022 school year, Funding Source LPDC, Fund # 0015072219**
   Chenault-McLeod, April
III. ADJUSTMENTS:
Hennis, Elena, RESCIND: Regular Certified Substitute, e. 2021-2022 school year
Konigsberger, Amy, FROM: Assistant Principal at Worley, CRAD/AESPA, step 6, MA+32, 204 days, TO: Principal at Stone, CRAD/ELMPA, step 3, one year contract, MA+32, 204 days, e. November 1, 2021
Malone, Charla, FROM: Elementary Principal, CRAD, EMPA, step 9, MA+32, 204 days; TO: Extended School Day/Year and Enrichment Coordinator, CRAD, COR1A, step 6, MA+32, three year contract, 224 days, e. November 1, 2021
Reinhard, Dana, FROM: Certified Teacher at McKinley, step 29, MA+32, 185 days; TO: Extended School Day/Year and Enrichment Coordinator, CRAD/COR1A, step 3, MA+32, one year contract, 224 days, e. November 1, 2021
Stephens, Daryl, FROM: Regular Certified Substitute, $200 daily rate; TO: Licensed Certified Substitute, $218 daily rate, e. October 4, 2021
It is recommended that the following changes in the employment of the support staff be approved:

I. RETIREMENT/RESIGNATION:
   Dougherty, Sharon, Executive Assistant, retirement, e. December 31, 2021
   Harvey, Nathan, Health Assistant (LPN), resignation, e. November 5, 2021
   Thurmon, Kiilu, School Resource Assistant, resignation, e. October 23, 2021

II. APPOINTMENTS

   Bus Assistant, step 1, 6 hours per day, 191 days per year, e. November 1, 2021
       Shearer, Nicole

   Bus Driver, step 1, 6 hours per day, 191 days per year, e. October 20, 2021
       Howard, Yolanda

   Education Assistant, step 1, 186 days per year,
       Koch, Tricia, 6.75 hours per day, e. October 18, 2021
       Lancaster, Geordan, 6.25 hours per day, e. November 1, 2021

   Special Education Assistant (Visual Impaired), step 1, 6.5 hours per day, 186 days per year,
       e. October 25, 2021
       Princehom, Alexandra

   Student Success Coach, step 1, 7.5 hours per day, 191 days per year, e. October 18, 2021,
       Funding Source ESSER #5072022210014
       Green, Mariah

   Transportation Technician, step 1, 4.5 hours per day, 260, e. November 1, 2021
       Eldred, Jean

   Substitute Bus Driver, e. 2021-2022 school year
       Proctor, Shyvaughn

   Substitute Child Nutrition, e. 2021-2022 school year
       Hall, Robert

   Substitute Custodian, e. 2021-2022 school year
       James, Christina
       McCoury, Megan
Substitute Education Assistant, e. 2021-2022 school year
Bell, Sadie
Beltz Cox, Shawn
Knox, Jaiden
Stroud, Ashley

Substitute Secretary/Clerical, e. 2021-2022 school year
Jacob, Deborah
Leeders, Anita

Extended time - Transportation, e. 2021-2022 school year
Howard, Yolanda

III. ADJUSTMENTS:
Barnes, Thelma, Bus Driver, FROM: 6 hours per day, TO: 7 hours per day, e. November 1, 2021
Barrino, Ashly, Bus Assistant, FROM: 6 hours per day, TO: 6.25 hours per day,
e. November 1, 2021
Brown, Tiffany, step 1, FROM: Education Assistant (KDG) 6.75 hours per day, 186 days per year; TO: Education Assistant (PS), 6.5 hours per day, 186 days per year, e. October 12, 2021
Clay, Janice, Bus Driver, FROM: 6 hours per day, TO: 6.5 hours per day, e. October 18, 2021
Dokes, Mandy, FROM: Special Education Assistant (Visual Impaired), step 3, 6.5 hours per day, 186 days per year, TO: Attendance Officer, step 3, 7.5 hours per day, 191 days per year, e. October 18, 2021
Gallagher, Margaret, Bus Driver, FROM: 6 hours per day, TO: 6.5 hours per day,
e. November 1, 2021
Kennedy, Kyra, Bus Driver, FROM 6 hours per day, TO: 7.25 hours per day, e. October 18, 2021
Lafferty Jr., Richard, FROM: System Support Tech II, step 7, 7.5 hours per day, 260 days per year, TO: Payroll Specialist, step 7, 7.5 hours per day, 260 days per year, e. October 14, 2021
McAllister, Kathrean, Bus Assistant, FROM 7 hours per day, TO: 8 hours per day,
e. October 18, 2021
McCleskey, Michael, FROM: Special Education Assistant (SBH), step 19, 6.5 hours per day, 186 days per year, TO: Student Success Coach, step 19, 7.5 hours per day, 191 days per year, e. October 18, 2021, Funding Source ESSER #5072022210014
Risby, Lisa, Bus Driver, FROM: 6 hours per day, TO: 6.25 hours per day, e. November 1, 2021
Rogers, Britanny, Bus Driver, FROM 7 hours per day, TO: 8 hours per day, e. October 18, 2021
Wallace, LeDair, Bus Driver, FROM 6 hours per day, TO: 6.5 hours per day, e. October 18, 2021
Wicker, Dawn, Bus Driver, FROM 6 hours per day, TO: 7.5 hours per day, e. October 18, 2021
I. Recommend the Board of Education approve the revised job description for Health and Wellness Services Outreach Coordinator  

[Link: JD-Health and Wellness Services Outreach Coordinator]
II. APPOINTMENTS

Extra Duty Supplemental Assignments, e. 2021-2022 school year
Trahey, Scott, High School Boys and Girls Head Swim Coach, scale 04A, index .19

III. ADJUSTMENTS
Addessi, Julie, FROM: Regular Certified Staff, MA+32, step 14, 185 days per year; TO: Assistant Principal at Worley, CRAD AESPA, MA+32, step 10, 204 days per year, e. November 1, 2021
II. Recommend the Board of Education approve the job description for the Lead Safety and Security Liaison. *Lead Safety and Security Liaison*

III. Recommend the Board of Education approve the MOU with CPEA to address the number of observations for certified staff for the 2021-2022 school year. *MOU/CPEA Observations 2021-2022*

IV. Recommend the Board of Education approve the Salary Schedule for the Lead Safety and Security Liaison *Lead Safety and Security Salary Schedule*
JOB DESCRIPTION:

Health and Wellness Services
Outreach Coordinator

Reports to: Director of Student Support Services
Employment Status: Regular/Full-time/228 Days/Coordinator

Description: To provide health and wellness services leadership, support, collaboration and coordination for student support services, programs, and outreach to accomplish the mission of the school district.

NOTE: The below lists are not ranked in order of importance

Essential Functions:
- To assume a leadership role to coordinate and enhance the development, implementation and evaluation of PreK-12 health and wellness programs and services as indicated in the Wellness Board Policy 8510 by:
  o Maximizing health and wellness community outreach opportunities for academic/non-academic learning and healthy youth development, both during the regular school day and during out-of-school time;
  o Addressing non-academic barriers to school success and positive child/youth development;
  o Connecting learning support systems to classrooms to improve interactions between teachers and students; and
  o Educating and engaging families to strengthen school, family and community relationships and opportunities in the area of health and wellness.
- To enhance health and wellness for students by working cooperatively with school staff, specialists, parents and the community
- Identify and address factors that contribute to poor health outcomes for students and families
- Develop a District-wide Wellness Committee with representation as listed in the Wellness Policy

Performance Responsibilities:

Health Services
- Serves as the liaison between school and community in the areas of health, welfare agencies and the medical profession
- Assists with identifying and providing for handicapped children
- Oversees health requirements (i.e., immunization records) for students and staff that are mandated by the State of Ohio and Board Policy
- Assists school nurses in follow-up efforts to secure remedial care for children found to have physical or social/emotional concerns
- Oversees policies and procedures for emergency care – injury and illness of students and employees
- Reviews all school accident reports and interprets medical requests presented to school administrator
- Assists in the evaluation of health services/programs PreK-12
- Actively participates in school and community health organizations
- Assists in the recruiting and selection of nurses as vacancies occur
- Provides current health information to students, teachers, nurses and school administrators
- Develop partnerships (i.e: vision, dental asthma, immunizations) that provide health support and services in the school setting

Wellness Services
- Serve in a leadership role in implementing the Wellness Policy
- Engage parents and the public at large to be involved in a community-wide effort to promote, support and model healthy behaviors and habits
- Lead the Wellness Committee in implementation of District-wide nutrition and physical education in an effort to enable students to establish good health and nutrition habits
- Organize wellness program for staff
- Collaborate and align with the work of the Office of Student Support Services (Behavioral Health, Care Team, Crisis Team, Homeless Liaison, Family Support Specialist and English Learner)

Other Duties and Responsibilities:
- Keep up-to-date on best practices in the areas of health and wellness, supportive learning and climate and conditions
- Provide health and wellness support for the district and building staff
- Assist with the coordination of staff development that is designated to increase professional understanding of the best practices in health and wellness and other areas such as supportive learning, climate/conditions, community outreach and the whole child
- Ensure safety of students
- Implement and monitor all health and wellness related Board policies and regulations
- Establish, promote and maintain positive public relations
THE CANTON CITY SCHOOL DISTRICT
Nadine McIlwain Administrative Center
305 McKinley Avenue NW Canton, Ohio 44702
Phone (330) 438-2571
www.ccsdistrict.org

JOB DESCRIPTION:
HEALTH AND WELLNESS SERVICES
OUTREACH COORDINATOR

- Maintain respect at all times for confidential information, e.g., staff personnel information, student files
- Interact in a positive manner with staff, students and parents
- Attend meetings and in-services as required
- Serve as a role model for students
- Respond to routine questions and requests in an appropriate manner
- Perform other duties as assigned by the Superintendent

Qualifications:
- BSN with an RN nursing license
- Medical background and experience leading school-based health and wellness services and supports preferred
- Program development and implementation skills in the area of family and community engagement strategies and services coordination
- Supervisory experience, good communication skills
- 3-5 years of proven visionary leadership
- Knowledge of school-family-community based health and wellness initiatives and learning supports
- Effective use of data
- Knowledge and evidence of successful collaboration, teaming and cross-system management
- Such alternatives to the above qualifications as the Superintendent and/or Board of Education may find appropriate

Required Knowledge, Skills, and Abilities:
- Ability to work effectively with others
- Ability to communicate ideas and directives clearly and effectively both orally and in writing
- Effective, active listening skills
- Organizational and problem-solving skills
- Knowledge of current administrative procedures and practices
- Knowledge of school laws and regulations

Additional Working Conditions:
- Occasional requirement to travel daily and overnight
- Occasional interaction among unruly children
- Occasional exposure to blood, bodily fluids and tissue
- Frequent requirement to sit, stand, walk, talk, hear, see, read, speak, reach, stretch with hands and arms, crouch, kneel, climb, and stoop
- Frequent operation of a vehicle in inclement weather conditions, i.e., being prepared to come to work on all scheduled work days, except calamity days
- Weekend/evening/summer work
- Requirement to lift and/or carry up to a maximum of 50 pounds, and push/pull up to a maximum of 100 pounds, various supplies and/or equipment

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority.

October 2021
SUPPORT SERVICE PERSONNEL

Days: 195

Reports to: ASSISTANT SUPERINTENDENT AND/OR DESIGNEE

Required:
1. High school diploma or equivalent
2. Educational Aide Permit
3. Previous experience in education and/or law enforcement preferred
4. Honesty
5. Confidentiality
6. Work as a member of a team
7. Ability to take directions
8. Good attendance

Duties:
1. Supervise daily activities and assignments for other Safety and Security personnel
2. Assist all schools with arrival, dismissal and visitor entry
3. Be flexible regarding work schedule to accommodate for before and after school activities
4. Provide security for before and after school activities, including athletic events
5. Deliver notices concerning address verification, truancy and do not reports
6. Implement Behavior Intervention Strategies
7. Conduct Security Assessments and effectively communicate security concerns
8. Effectively Communicate with Administration and Local Safety Forces
9. Maintain a Daily Log of Activities
10. Complete Incident Reports and all other necessary paperwork
11. Report daily to Safety and Security Supervisor
12. Perform all other duties as assigned by Superintendent and/or Safety and Security Supervisor

Training:
1. First Aid/CPR
2. CPI, Including verbal de-escalation techniques
3. Active Shooter Training
4. Emergency Drill Training, CCS Specific
5. Visitor Protocol Training
6. National Incident Management System Courses: ICS 100, 200, 700 and 800
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