

PROFESSIONAL EXPERIENCE:

Starting with present or most recent, list all previous employers. You may attach a resume but please complete application as well.

Dates		Immediate Supervisor	Organization Name & Phone #	Monthly Salary	Reason for Leaving
From	To				

FOR SECRETARIAL OR PARAPROFESSIONAL POSITIONS:

Foreign Language Skills _____
 (Speaking) _____ (Reading and/or Writing)

Business Machines you can operate _____

Computer Experience/Programs used _____

FOR CUSTODIAN POSITIONS:

Licenses Held: _____

FOR BUS DRIVER POSITIONS:

Position(s) Desired	Experience for Position	Certificates/Licenses Held

Please complete this section only if applying for bus or van position	Mark yes or no for any traffic violations within last 2 years and any vehicular accidents within last 5 years	If yes, list charges
Traffic Violations	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Vehicular Accidents	<input type="checkbox"/> YES <input type="checkbox"/> NO	

OTHER WORK EXPERIENCES AND ACHIEVEMENTS VALUABLE TO YOUR CAREER:

RELATED EXPERIENCE: Volunteer activity, clubs, tutoring, camp work, community involvement

List below the extracurricular activities in which you participated in high school and college; honors and distinctions earned:

PROFESSIONAL/WORK REFERENCES:

Please list names, addresses and phone numbers of at least three persons who are not relatives who can attest to your character, effectiveness, and ability as they relate to the position for which you are applying

Name and Address	Type of Acquaintance _____ Phone # Home _____ Work _____
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IN YOUR OWN WORDS, EXPLAIN WHY YOU ARE INTERESTED IN THIS POSITION WITH THE CANTON CITY SCHOOL DISTRICT?

ADD ANY OTHER INFORMATION WHICH YOU FEEL MAY BE HELPFUL IN EVALUATING YOUR QUALIFICATIONS FOR THIS POSITION:

Have you ever been indicted or convicted for any charges of violating the law, other than minor traffic violations?

YES _____ NO _____ If yes, explain each occasion, disposition of charges and dates:

PLEASE READ CAREFULLY

I hereby certify that the answers given and statements made on this application are true and correct. I am aware that a representative of the Canton City School District may conduct an investigation of my background to assist in determining my suitability for this employment. I further understand that any applicant who intentionally makes a false statement or who practices fraud in filling out this application will be refused employment. If already appointed, subsequent evidence of misrepresentation will be considered adequate cause for termination of employment.

I hereby authorize all my previous employers and references to furnish any information concerning my personal character, health, reputation, habits, and work records. I hereby release all such persons and the Canton City School District Board of Education from liability or damages incurred as a result of furnishing or obtaining this information.

Applicant's Signature

Date

FOR OFFICE USE ONLY: Please Do Not Write in this Space

Date received _____ **Interviewed by** _____ **Date** _____

Comments: _____
